



Center for Teaching and Learning
Office of Distance Learning
 Best Practice Faculty Manual

Section Title: <p style="text-align: center;">Course Participation Policy</p>	Last Updated: <p style="text-align: center;">07/27/2010</p>

Summary:

FCC's traditional "Attendance Policy" focused exclusively on the physical presence of the student in the class room, the new "Participation Policy" integrates 'physical presence' into the whole range of class participation activities and measurements. It is "participation" that provides purpose and meaning to "attendance".

The Participation Policy keeps the instructor in control and covers all course formats, online, hybrid and f2f, under the umbrella of one set of six guiding principles

Participation Policy

The following principles guide faculty in formulating participation policies for all their courses.

- (1) The course level class participation policy is designed to support the learning process.
- (2) The course level class participation policy is designed within the framework of approved class formats such as online, hybrid and f2f classes.
- (3) To maintain the highest quality of academic work, the course level class participation policy encourages and expects the student to participate fully in all course activities.
- (4) In case of serious illness, emergency, religious holidays, or participation in official college functions, students remain responsible for completing the requirements of the course.
- (5) If 'Class Participation' affects the grade of the student, the course syllabus identifies measurable units of class participation in course activities.
- (6) If F2F participation components cannot be met due to serious illness, emergency, religious holidays, or participation in official college functions, the instructor may explore make-up opportunities in different class participation formats as warranted.